

CURRICULAR ACTION

SIGNATURE PAGE

(Use for forms 1, 2, 3, 4, 6, and 8)

Description of Action: New Course Course # (if applicable): 499-795

Program or Course Title: Counseling Internship

[Signature]
 Proposal Sponsor 12/98
Date of Submission

[Signature] Couns Ed
 Chair of Sponsoring Department Department 1/21/99
Approval Date

Lawrence M. Kenney
 Chair, College Curriculum Committee 2-9-99
Approval Date

Lawrence M. Kenney Education
 Assoc. Dean of College College 2-9-99
Approval Date

For Undergraduate Actions:
 If a course is to be considered as a Diversity option:
 _____ Recommended Not Recommended _____
 Chair, Diversity Committee Date

If a course is to be considered as a General Education option:
 _____ Recommended Not Recommended _____
 Chair, General Education Committee Date

_____ Received for Recording Approved Not Approved _____
 Chair, University Curriculum Committee Date

_____ Received for Recording Approved Not Approved _____
 Chair, Faculty Senate Date

For Graduate Actions:
[Signature] Received for Recording Approved Not Approved 3/11/99
 Graduate Council Date

Received:
[Signature] 3-11-99
 Provost and Vice Chancellor Date

_____ See "page 2" of signature page for consultation results (check if applicable)

CURRICULUM PROPOSAL FORM #3
UNIVERSITY OF WISCONSIN-WHITEWATER

NEW COURSE

Course Number: 499-795

Effective Term: Fall 1999

Cross Listed No:

Course Title: Counseling Internship

15 Character Abbreviation: COUN INTERNSHIP

25 Character Abbreviation: COUNSELING INTERNSHIP

Sponsor(s): David Van Doren

Department(s): Counselor Education

College(s): Education

Other Programs Affected: None

Check if the course is to meet any of the following requirements:	Contact hours/credits:
<input type="checkbox"/> Writing requirement	Total lecture hours _____
<input type="checkbox"/> Diversity requirement	Total lab hours _____
<input type="checkbox"/> General Education, area: _____	Total contact hours _____
<input type="checkbox"/> Computer requirement	Number of credits <u>6</u>
<input type="checkbox"/> Elective	
<hr/> Check if the course required in a:	
<input checked="" type="checkbox"/> Major/Emphasis _____	Is the course repeatable? Yes <input checked="" type="checkbox"/> No _____
<input type="checkbox"/> Minor/Emphasis _____	If yes:
<input type="checkbox"/> Other _____	No. of times in Major <u>2</u> and total no. of credits <u>12</u>
	No. of times in Degree _____ and total no. of credits _____

Attach the following:

- I. Course justification
- II. Relationship to program assessment objectives
- III. Budgetary impact
 - Staffing in the academic unit (teaching and support staff)
 - Academic unit library and service & supply budget
 - Campus instructional resource units (likely impacts on staff, materials, and resources in Technology and the Information Resource Center)
 - Laboratory/studio facilities
 - Classroom space
- IV. Course description
- V. Requisites
- VI. If dual listed, graduate level requirements (see "Graduate Level Requirements in Dual-Listed Courses" in "Other" section of Handbook)
- VII. Tentative course syllabus
 - Student learning objectives
 - A topic outline including amount of time spent on each topic (a week-by-week description is preferred)
 - Methods for evaluating students (number and types of evaluations)
 - Proposed texts
 - For dual-listed courses, include an explanation of differences between undergraduate and graduate requirements (see guidelines).
- VIII. Bibliography
 - Include key or essential references only. Normally the bibliography should be no more than one or two pages in length.

I. JUSTIFICATION

The Council for Accreditation of Counselor Education and Related Educational Programs (CACREP) utilizes internship as the term to denote the experiential component that is currently labeled practicum by the Counselor Education Department. An experiential component prior to the internship is required by CACREP and identified as practicum. A one semester practicum experience will be taken prior to the internship to refine counseling skills. Providing courses utilizing the same titles as our accrediting body will facilitate communication with the agency and also with other counseling programs across the nation, which have shifted to the use of these terms.

II. RELATIONSHIP OF PROGRAM ASSESSMENT OBJECTIVES

The internship will facilitate development in all of the program assessment objectives. It serves as the culminating experience integrating all previous course work.

III. THE BUDGETARY IMPACT

None. This course has been taught under the title practicum for more than three decades.

IV. COURSE DESCRIPTION

The Counseling Internship is an opportunity for students to apply concepts and skills in field counseling settings. Students are placed in internship settings which are compatible with the individual student's experiences, competencies, and career goals. Students work with clients under the supervision of a qualified field staff member in the setting and the university counselor education staff.

V. REQUISITES

All required course work must be taken prior to or concurrent with the Internship.

VI. TENTATIVE COURSE SYLLABUS

Objectives

Although specific objectives vary among internship settings, the primary objectives of the Counseling Internship are:

1. Students know and understand the services or programs provided to clients.
2. Students know and understand the counseling needs of the client population.
3. Students design, develop, and implement appropriate services or programs.
4. Students establish and maintain ethical and effective working relationships with staff and clients.
5. Students implement effective individual and small group counseling strategies and processes.
6. Students effectively utilize counseling tools or resources such as information systems, appraisal data and referral sources.
7. Students consult with persons in the setting, community or client's immediate environment.
8. Students implement research strategies to assess programs or services.
9. Students identify their professional competencies and plan appropriate educational or career goals.

General Requirements

General requirements that apply to all students enrolled in the internship are outlined below. Due to differences in client populations, or counseling objectives and procedures used among internship settings, specific objectives consistent with all settings cannot be identified in these guidelines. The specific activities for each student will be determined by the nature of the setting, activities initiated by the student, and assignments by field or university supervisors.

The Counseling Internship is an academic year-long (fall-spring) experience generally starting at the beginning of the fall semester (early September). Students earn six graduate credits on a pass-fail basis, for each semester satisfactorily completed. Students, then, must earn a total of 12 credits in internship in order to be granted the Master of Science in Counseling and Guidance.

The counselor education staff believes that the internship should encompass two major areas of learning. First, the internship should provide students an opportunity to work directly with individual and small groups of clients. Secondly, the internship should enable students to participate in significant activities related to the total counseling function of the internship setting. Therefore, although working with clients is considered the foundation of the internship, students are expected to participate in other appropriate activities as well.

The counselor education staff places students in their field settings upon approval of appropriate professional personnel within the specific setting. Students are to spend 20 hours per week in the setting for the duration of the academic year for 32 weeks. Students are required to work directly with clients doing individual and small group counseling; time spent with these activities is called contact hours. Students are required to gain experience in a minimum of 240 hours of contact hours during the year. A minimum of 100 hours should be completed during the first semester. Students are required to make audio and/or video recordings of counseling sessions for supervisory purposes. These recordings will be made in a manner that is ethically appropriate and agreed upon by the field supervisor.

Students in the internship are also expected to participate in other counseling related activities. The time spent in such activities is not to be regarded as contact hours in terms of the 240 hour requirement, but is significant to their overall learning.

The internship should enable the student to obtain an overall perspective and understanding of the role and functions of the counselor in the specific setting. Therefore, students are expected to participate in activities related to informational services, appraisal programs, research procedures, conferences or staffings and other appropriate activities. These activities combined with the time spent in either consultative-guidance activities or counseling contacts would comprise the 20 hours per week.