

MEMORANDUM

December 18, 1997

TO: Larry Davis, Interim Provost
and Vice Chancellor for Academic Affairs

FR: Richard C. Lee *R.C.L.*
Dean of Graduate Studies and Continuing Education

RE: Transmittal of Graduate Curriculum

At its meeting on December 11, 1997 the Graduate Council approved the following curriculum proposals. The official signed copies of the proposals and attached signature pages are in Richard Telfer's office.

I. Department of Social Work

A. Requisite Change

1. 860-512 Human Behavior and the Social Environment

FROM: Prerequisite 860-311/511 Human Behavior and the Social Environment II

TO: Corequisite 860-311/511 Human Behavior and the Social Environment II

2. 860-573 Social Work Practice III

FROM: Prerequisite 860-372 and 2.25 GPA

TO: Corequisite 860-372 and 2.25 GPA

II. Department of Management Computer Systems

A. New Courses

1. 950-750, Advanced Development Methodologies
2. 950-760, Topics in Information Technology and Management
3. 950-770, Advanced Database Design and Management
4. 950-780, Networks and Technology Architectures
5. 950-790, Management Computer Systems Project I: Research
6. 950-791, Management Computer Systems Project II: Implementation
7. 950-798, Individual Studies

c: Lawrence Kenney
Tori McGuire
Jim Stewart
Richard Telfer

GRADUATE COUNCIL MEETING MINUTES

December 11, 1997

PRESENT: Paul Adogamhe, Mohammad Ahmadi, Randy Busse, William Chandler, Baocheng Han, Mellanie Herbert (for Marcia James), Steven Karges, Kirk Kim, James Kleyman, Richard Lee, Bob Leitheiser (for Tom Bramorski), Richard Lombard, James Molloy, Lanny Neider, Brenda O'Beirne, Manuel Ossers, Jimmy Peltier, Paul Rybski, Anthony Truog, Ed Zakrzewski, Charles Zastrow (for Catherine Baratta) 21

ABSENT: Rick Adams, Marshall Anderson, Janet Barrett (teaching a class), Kathy Craney, Jacqueline Dailey, Larry Davis, Wade Dazey, Roxanne DePaul, Star Olderman, Carol Rosen, Patricia Shaw, Steve Shields, Babatu Short, Roy Weatherwax

GUESTS: Don Zahn 14

The meeting was called to order at 2:22 p.m. by Richard Lee.

A motion was made by Tony Truog to approve the minutes of the November 13, 1997 meeting. Jimmy Peltier seconded the motion which passed.

Announcements:

1. Graduate Council meetings for Spring 1998 will be held in UC 219N.
2. Spring 1998 Graduate Enrollment is down 8 FTE from last year at the same time.

A motion by Manuel Ossers that the 'information only' items be grouped and approved was given. Truog seconded that the grouped items be approved. The motion passed. The items received and recorded are:

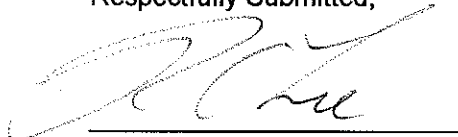
- 1) Requisite Change in course from Department of Social Work: 860-312/512, *Human Behavior and the Social Environment II* --- from 860-311/511, *Human Behavior and the Social Environment II* to 860-311/511 *Corequisite*.
- 2) Requisite Change in course from Department of Social Work: 860-373/573, *Social Work Practice III*, from 860-372, *Social Work Practice II*, 2.25 GPA required to 860-372 *Corequisite & 2.25 GPA required*.

Business items A-G were grouped for approval on a motion by Jimmy Peltier. A Peltier motion/Molloy second forced a vote. Approval was unanimous on the following new courses from the Department of Management of Computer Systems:

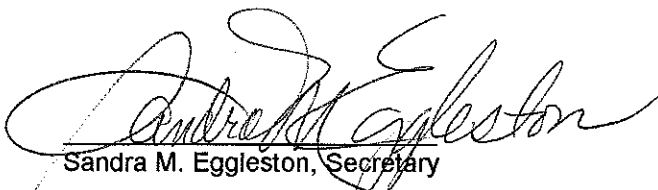
950-750, *Advanced Development Methodologies*
950-760, *Topics in Information Technology and Management*
950-770, *Advanced Database Design and Management*
950-780, *Networks and Technology Architectures*
950-790, *Management Computer Systems Project I: Research*
950-791, *Management Computer Systems Project II: Implementation*
950-798, *Individual Studies*

No other business was brought forward. At 2:44 p.m., motion of adjournment was given by Manuel Ossers. The meeting ended without a second.

Respectfully Submitted,



Richard C. Lee, Chair



Sandra M. Eggleston, Secretary

Grad Council
2/7/97

MEMORANDUM

December 11, 1997

To: Kay Schallenkamp, Provost and Vice Chancellor
for Academic Affairs

From: Larry Davis, Associate Vice Chancellor
for Academic Affairs



Re: Revision in Currency of Bulletin Offerings Policy

In anticipation of the biennial currency of bulletin offerings exercise next semester to prepare for new university bulletins, the related undergraduate and graduate policies have been revised and combined. The appropriate portions of the revision were approved by the University Curriculum Committee on 10/25/96, the Faculty Senate on 11/12/96, and the Graduate Council on 11/14/96. The new version states:

Courses which have not been offered for the four calendar years immediately preceding the issuance of a new bulletin shall be dropped from the list of approved courses. The term offered is defined as: 1) a course wherein there has been actual enrollment and wherein instruction has occurred (in undergraduate/graduate courses, undergraduate or graduate enrollment will meet this criterion; in cross-listed courses, enrollment in any version will meet this criterion for all versions); or 2) a course which during the semester immediately preceding bulletin issuance has been scheduled for registration. Exceptions to this policy for undergraduate courses must be approved by the University Curriculum Committee. Exceptions to this policy for graduate courses must be approved by the Graduate Council. Requests for exceptions must be accompanied by an updated course outline and bibliography. Special courses (i.e., those numbered in the 490's, 690's, and 790's) are exempt from this policy.

The above should replace the policies on Page 1 of Section V-D of the *University Handbook*.

c: John Bodensteiner
Rose Grant
Richard Lee