

## GRADUATE COUNCIL MEETING MINUTES

September 19, 1996

**PRESENT:** Mohammad Ahmadi, Deborah Bowen (for Frederick Hoffmeister), William Chandler, Donna Rae Clasen, Jacqueline Dailey, Wade Dazey, Roxanne DePaul, William Drago (for Tom Bramorski), Edward Drexler, Linda Hurstad, Richard James (for Marcia James), Steven Karges, Kirk Kim, James Larson, Richard Lee, Richard Lyon, Lanny Neider, Paula Neville (for Richard Lombard), Anene Okocha, Manuel Ossers, Jimmy Peltier, Ann Riall (for Richard Lombard), Carol Rosen, Paul Rybski, Steve Shields, Steve Solheim, Yvonne Weber, James Winship

**ABSENT:** Marshall Anderson, James Molloy, Star Olderman, Robert Rothweiler, Kay Schallenkamp, Diane Strehlow, Roy Weatherwax

**GUESTS:** John Stone

The meeting was called to order at 2:20 p.m. by Richard Lee.

A motion was made by Manuel Ossers to approve the minutes of the April 11, 1996 meeting. After a second by Kirk Kim, the motion carried.

Richard Lee initiated introductions. Graduate Studies staff and Grad Council members then introduced themselves, indicating their department affiliation.

### Announcements:

1. Donna Rae Clasen informed the Council that Anthony Truog will be the new Grad Council member for the Educational Foundations Department.
2. John Stone asked for volunteers for the Ad Hoc Committee on Graduate Course-Level Requirements.
3. Grad F.T.E. on the 10th day of classes is approximately 475 to 480.
4. The Graduate Office will move to 2015 Roseman on Thursday, Sept 26, 1996.
5. John Stone indicated that a phone line for graduate advising (help with problems) will be included in the Spring 1997 timetable.

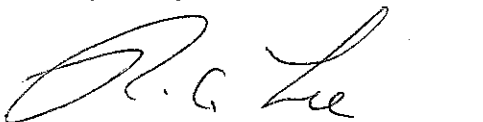
A reference to the 'Information Only' items on the agenda was offered by Dean Lee. No action by the council was required.

A motion was made by Richard James to approve a new emphasis, Technology and Training, in the MBA Program. A second was given by James Winship. Bob Schramm spoke in support of the emphasis, answering questions that were asked. Dr. Zahn expressed support for the emphasis, indicating its role in the uniqueness of Whitewater's MBA program. The motion passed.

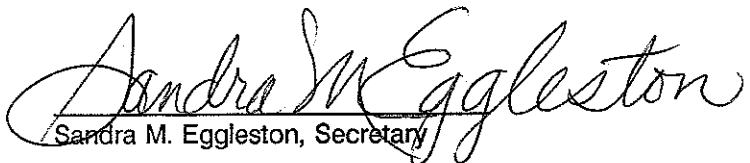
A motion/second was made by Steve Karges/Rick Lyon to approve the new course, 740-659 Studies in Social and Cultural History. The clarity and specificity of the graduate requirements in the course were questioned. Jimmy Peltier commented on the overall lack of information in present and past proposals as an issue the council might pursue. On a vote by the council, the motion passed.

At 3:30 p.m., a motion by Anene Okocha and a second by Paul Rybski resulted in the adjournment of the meeting.

Respectfully Submitted,



Richard C. Lee, Chair



Sandra M. Eggleston, Secretary

## GRADUATE COUNCIL MEETING MINUTES

April 11, 1996

**PRESENT:** Marshall Anderson, Donna Rae Clasen, Jacqueline Dailey, Wade Dazey, Edward Drexler, Bennette Harris, Frederick Hoffmeister, Marcia James, Kirk Kim, James Larson, Richard Lee, Richard Lombard, Judson Lyon, James Molloy, David Munro, Lanny Neider, Anene Okocha, Manuel Ossers, Jimmy Peltier, Paul Rybski, Ruth Schauer, Hsi-ping Shao, Steve Solheim, Roy Weatherwax, Laura Wingers-Smith

**ABSENT:** William Chandler, Roxanne DePaul, Linda Hurstad, Steven Karges, Heather Kelley, Carol Rosen, Robert Rothweiler, Kay Schallenkamp, Steven Shields, Yvonne Weber, Laura Wingers-Smith, James Winship

**GUESTS:** John Stone

Richard Lee called the meeting to order at 2:19 p.m.

A motion was made by Kirk Kim to approve the minutes of the March 7, 1996 meeting. Marshall Anderson seconded the motion. After a decision to strike several phrases in the announcement section, the motion passed.

### Announcements:

1. Dr. Shao, Assistant Vice Chancellor for Technology and Information Resources, spoke about the direction of technology on campus. She discussed her concerns about the network and how it will affect our functions. She expressed commitment to efficient distribution of information to everyone. A strategic planning advisory committee has been selected and includes:

Catherine Baratta	College of Letters and Sciences
Don Chrusciel	Administrative Services
Denis Dale	College of Arts and Communication
Joe Domitrz	Academic Affairs
Ann Riall	College of Education
George Sargent	College of Business and Economics
Steve Summers	Student Affairs

2. Dean Lee noted that the 1996-97 grad council meeting schedule had been distributed. A reminder was given of the need for departments to choose new representatives for those whose terms expire on Sept. 1, 1996.
3. John Stone distributed a handout which indicated FTE by college and program for academic years 1987 to 1996.
4. Richard Lee gave an enrollment/marketing update.

Curricular action to create a new course, 250-753 Training and Development, started on a motion by Jimmy Peltier. After a second by Marshall Anderson, the motion passed.

Manuel Ossers made a motion that the council approve the creation of a new course, 240-542, Advanced Business & Commercial Law. Lanny Neider seconded the motion which passed.

Dr. Lee asked the council to consider the creation of three new ESL courses as a package. Marcia James made a motion to approve the creation of three new courses: 688-501 Approaches to Teaching ESL to Adults; 688-601 Adult ESL Curricula and Materials; and 688-693 Applied Study in ESL. A second to the motion was given by Wade Dazey. Discussion regarding Curriculum and Instruction's viewpoint and Modern Languages and Literature's staffing plans left unanswered questions. The motion was tabled until a representative from the department arrived. Later, Mary Pinkerton answered questions, sending the motion to a vote. The motion passed.

Continuing with curriculum proposals from the Math Department to create two new courses, Paul Rybski motioned their approval. After a second by Anene Okocha, Dr. Phanord responded to questions. The council voted approval of the motion.

GRADUATE COUNCIL MEETING MINUTES  
March 7, 1996

*Distributed  
in Sept 96  
after a  
correction  
JME*

PRESENT: Marshall Anderson, William Chandler, Donna Rae Clasen, Wade Dazey, Edward Drexler, Bennette Harris, Linda Hurstad, Marcia James, Heather Kelley, Kirk Kim, Richard Lee, James Molloy, David Munro, Anene Okocha, Manuel Ossers, Jimmy Peltier, Carol Rosen, Ruth Schauer, Steve Solheim

ABSENT: Jacqueline Dailey, Roxanne DePaul, Frederick Hoffmeister, Steven Karges, James Larson, Judson Lyon, Lanny Neider, Robert Rothweiler, Paul Rybski, Kay Schallenkamp, Hsi-ping Shao, Steven Shields, Roy Weatherwax, Yvonne Weber, Laura Wingers-Smith, James Winship

GUESTS: Janet Barrett

Richard Lee called the meeting to order at 2:20 p.m.

A motion was made by James Molloy to approve the minutes of the February 8, 1996 meeting. Bennette Harris seconded the motion which carried.

Announcements:

1. Dr. Lee introduced the students from Whitewater Student Government Association (WSGA). Their interest in the Good Friday issue of class scheduling was discussed.
2. Marcia James informed the council of the MBA on the Internet.
3. UW-Whitewater's graduate MCS degree - Fall 1997 may be a more ideal date for its start date. Collaboration with another institution(s) is being sought.
4. Members were asked to encourage summer school attendance.

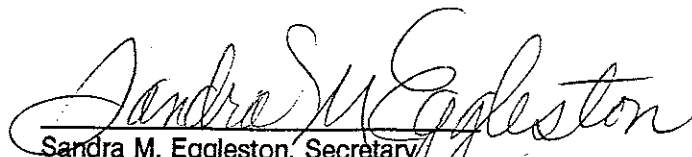
Curricular action regarding 150-622 was initiated on a motion by Linda Hurstad. Marshall Anderson seconded the motion to approve the creation of the new course. The 9672 starting date was clarified and the course development was initiated by Janet Barrett. She also answered questions regarding the movement of a general education course from Educational Foundations into the Music department. Donna Rae Clasen indicated that the Educational Foundations Department supported the movement of the class. The motion passed.

Another business item presented by Janet Barrett was a request for postponement of the institutional program review scheduled for this year. As support for the request, Janet indicated that following the May 1995 report of the Graduate Audit and Review Committee, the music department eliminated the three emphases in their degree program resulting in a single degree program in music education. Barrett asked that the informal review replace this year's regularly scheduled review, allowing preparation for a review next year. Ruth Schauer made a motion to support the postponement. After a second by Dave Munro, the motion carried.

At 3:00 p.m., the meeting adjourned on a Manuel Ossers motion and a Bill Chandler second.

Respectfully Submitted,

  
Richard C. Lee, Chair

  
Sandra M. Eggleston, Secretary

**GRADUATE COUNCIL 1996-97  
ATTENDANCE SHEET  
September 19, 1996**

<u>Member</u>	<u>Signature</u>	<u>Representing</u>
Ahmadi, Mohammad	<i>M. Ahmadi</i>	Mathematics and Computer Science
Anderson, Marshall	<i>Marshall Anderson</i>	Theatre/Dance
Bramorski, Tom	<i>Tom Bramorski</i>	Management
Chandler, William	<i>William Chandler</i>	Art
Clasen, Donna Rae	<i>Donna Clasen</i>	Educational Foundations
Dailey, Jacqueline	<i>Jacqui Dailey</i>	Health, Ph.Ed., Recreation & Coaching
Dazey, Wade	<i>Wade Dazey</i>	Philosophy & Religious Studies
DePaul, Roxanne	<i>Roxanne DePaul</i>	Communicative Disorders
Drexler, Edward	<i>Ed Drexler</i>	Chemistry
Hoffmeister, Frederick	<i>Frederick Hoffmeister</i>	Safety Studies
Hurstad, Linda	<i>Linda Hurstad</i>	Music
James, Marcia	<i>Marcia James</i>	Business Education & Office Systems
Karges, Steven	<i>Steve Karges</i>	History
Kim, Kirk	<i>Kirk Kim</i>	Economics
Larson, James	<i>James Larson</i>	Psychology
Lee, Richard	<i>R. Lee</i>	Dean of Graduate Studies and Continuing Educ.
Lombard, Richard	<i>Richard Lombard</i>	Special Education
Lyon, Judson	<i>Judson Lyon</i>	Curriculum & Instruction
Molloy, James	<i>James Molloy</i>	Finance & Business Law
Neider, Lanny	<i>Lanny A. Neider</i>	Sociology
Okocha, Anene	<i>Anene Okocha</i>	Counselor Education
Olderman, Star	<i>Star Olderman</i>	Women's Studies and Anthropology
Ossers, Manuel	<i>Manuel Ossers</i>	Modern Languages and Literature
Peltier, Jimmy	<i>Jimmy Peltier</i>	Marketing
Rosen, Carol	<i>Carol Rosen</i>	Geography
Rothweiler, Robert	<i>Robert Rothweiler</i>	Political Science
Rybski, Paul	<i>Paul Rybski</i>	Physics
Schallenkamp, Kay	<i>Kay Schallenkamp</i>	Provost's Office
Shields, Steve	<i>Steve Shields</i>	Communication
Solheim, Steve	<i>Steve Solheim</i>	Biological Sciences
Strehlow, Diane	<i>Diane Strehlow</i>	College of Arts and Communication
Weatherwax, Roy	<i>Roy Weatherwax</i>	Accounting
Weber, Yvonne	<i>Yvonne Weber</i>	College of Business and Economics
Winship, James	<i>James Winship</i>	Social Work
(Vacant-student rep)		College of Education
(Vacant-student rep)		College of Letters and Sciences

**Guests:**

*John Stone*